
**NHSScotland National Competency Framework for
Personal protective Equipment (PPE) for Infectious
Diseases of High Consequence (IDHC)**

Staff Member Name:

Staff member Role:

NHSScotland Board (responsible for assessment):

Date of last assessment/record update:

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How to use the competency framework

This framework has been produced as a resource to assist NHSScotland boards in assessing and recording staff competency in the use of PPE for IDHC. [National training materials](#) are available to ensure consistent staff training in NHSScotland. Competency assessments 1a and 1b can also be used for training staff in the correct use of PPE for aerosol generating procedures (AGPs) on patients with a known or suspected respiratory infection.

The frequency of staff training and assessment, and a decision on who should perform and record assessments should be determined locally based on staff requirements and resources.

Before beginning an assessment ask the staff member if they have any questions and take the opportunity to reiterate the importance of hand hygiene and correct technique. If at any point during the assessment any errors or omissions are identified these must be communicated immediately and corrective action taken. Errors or omissions should be noted in the comments section.

Note regarding buddies: Typically, a buddy will only be required for assisting in the donning and doffing of PPE used for IDHC where the patient may have uncontrolled bleeding, vomiting or diarrhoea e.g. VHF. However, staff using PPE framework 1b (for patients **without** uncontrolled bleeding, vomiting or diarrhoea) may require assistance to remove a powered respirator hood, if this is the case PPE consisting of a single use, disposable plastic apron and gloves (latex nitrile or neoprene) will be sufficient for buddies providing assistance. Buddies must pass competency a assessment for frameworks 2a and/or 2b in the role of the buddy **AFTER** successfully completing assessment 2c and before assisting as a buddy.

Staff training and assessment record

Part 1: PPE required for competency assessment*

Before arranging a competency assessment, identify and record the PPE required by the individual and ensure this is available during assessment.

Item	Brand/model	Size required (if applicable)
Disposable, fluid-resistant gown		
Disposable fluid-resistant overall		
FFP3 respirator which the staff member has been fit-tested for		
Eye/face protection: <ul style="list-style-type: none">• full face visor; or• half face visor with an attached fluid repellent surgical face mask; or		

• goggles and a fluid repellent surgical face mask		
Impermeable footwear		
Powered respirator		
Powered respirator hood		

*This table should be modified to include the items required by the individual.

Part 2: Training record

Has the staff member completed all training materials and passed any accompanying assessments?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: / /
Has the staff member had practical training including donning, doffing, disposal and simulated patient care?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: / /
Competency assessment should not take place unless all required training has taken place and the staff member has passed all relevant assessments.		

Part 3: Assessment record

Competency assessment	Pass/fail/not applicable	Date: / /
1a: PPE for IDHC Requiring Aerosol Generating Procedures (AGPs) e.g. pandemic influenza, MERS-CoV (FFP3 respirator)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	
1b: PPE for IDHC Requiring Aerosol Generating Procedures (AGPs) e.g. pandemic influenza, MERS-CoV (powered respirator)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	
2a: PPE for IDHC with uncontrolled bleeding, vomiting or diarrhoea e.g. Viral Haemorrhagic Fever (VHF) (FFP3 respirator)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	
2b: PPE for IDHC with uncontrolled bleeding, vomiting or diarrhoea e.g. Viral Haemorrhagic Fever (VHF) (powered respirator)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	
2c: PPE for IDHC with uncontrolled bleeding, vomiting or diarrhoea e.g. Viral Haemorrhagic Fever (VHF) (procedure for buddies)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	

Assessment 1a: PPE for IDHC Requiring Aerosol Generating Procedures (AGPs) e.g. pandemic influenza, MERS-CoV (FFP3 respirator)

Competency Assessment

Part 1: Before Donning

The staff member should demonstrate that they know to make the following preparations before donning PPE and undertaking patient care.

Is the staff member wearing scrubs?	Yes/No
If applicable, is the hair securely tied back off the neck and collar?	Yes/No
Have all personal items (jewellery/pens etc.) been removed?	Yes/No
Has the correct PPE (brand/model/size) been selected?	Yes/No
Has the PPE been inspected for damage?	Yes/No
Has hand hygiene been performed and are any cuts or abrasions covered with a waterproof dressing?	Yes/No
Comments:	

Part 2: Donning Procedure

The order of donning is less important than the order of doffing, however, it is essential that PPE is properly adjusted so that each item fits correctly and interfaces well with other PPE items.

Step	Procedure	Correctly fitted and/or adjusted?
Step 1	Apply inner pair of non-sterile, disposable gloves worn over gown cuffs.	
Step 2	Disposable, fluid-resistant gown	Yes/No
Step 3	FFP3 respirator and perform fit check	Yes/No
Step 4	Eye/face protection (goggle or visor)	Yes/No
Step 5	Apply outer pair of non-sterile, disposable gloves worn over gown cuffs	Yes/No
Comments:		

Part 3: Doffing Procedure

The order of doffing is important to minimise the risk of contamination during the procedure, to demonstrate competency staff must remove items in the correct order, using techniques that minimise contamination; PPE should be removed slowly and carefully in a designated doffing area.

Step	Procedure	Correct order?	Correct technique?
Step 1	Remove outer pair of non-sterile, disposable gloves: <ul style="list-style-type: none"> • Grasp the outside of the glove with the opposite gloved hand; peel off. • Hold the removed glove in gloved hand. • Slide the fingers of the un-gloved hand under the remaining glove at the wrist. • Peel the second glove off over the first glove and discard appropriately. 	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 2	Disposable, fluid-resistant gown: <ul style="list-style-type: none"> • Unfasten or break ties. • Pull gown away from the neck and shoulders, touching the inside of the gown only. • Turn the gown inside out, fold or roll into a bundle and discard. 	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 3	Remove inner pair of non-sterile, disposable gloves	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 4	Eye/face protection (goggle or visor): To remove, handle by headband or earpieces and discard appropriately.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 5	FFP3 respirator: After leaving clinical area remove by pulling top and bottom elastics together, up and away from the face without touching the front of the respirator.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
All PPE appropriately discarded? Yes/No			
Comments:			

Part 4: Assessment Outcome

To be completed by Assessor	
Is this member of staff competent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, provide detail on reason for failure and further training required to achieve competency in the comments section below as well as a date for re-assessment.	
Comments:	
Date of next competency assessment: / /	

Assessor name (please print):
Assessor job title, department and organisation:
Assessor signature:
Date: / /
Employee name (please print):
Employee job title, department and organisation:
Employee signature:
Date: / /

Assessment 1b: PPE for IDHC Requiring Aerosol Generating Procedures (AGPs) e.g. pandemic influenza, MERS-CoV (powered respirator)

Competency Assessment

Part 1: Before Donning

The staff member should demonstrate that they know to make the following preparations before donning PPE and undertaking patient care.

Is the staff member wearing scrubs?	Yes/No
If applicable, is the hair securely tied back off the neck and collar?	Yes/No
Have all personal items (jewellery/pens etc.) been removed?	Yes/No
Has the correct PPE (brand/model/size) been selected?	Yes/No
Has the PPE been inspected for damage?	Yes/No
Has hand hygiene been performed and are any cuts or abrasions covered with a waterproof dressing?	Yes/No
Comments:	

Part 2: Donning Procedure

The order of donning is less important than the order of doffing, however, it is essential that PPE is properly adjusted so that each item fits correctly and interfaces well with other PPE items.

Step	Procedure	Correctly fitted and/or adjusted?
Step 1	Apply inner pair of non-sterile, disposable gloves.	
Step 2	Apply the disposable, fluid-resistant gown	Yes/No
Step 3	Apply the belt-mounted respirator unit to the waist and buckle securely and comfortably	Yes/No
Step 4	Apply the respirator hood and attach breathing tube	Yes/No
Step 5	Switch on the respirator unit	Yes/No
Step 6	Ensure the respirator hood is comfortable and secure	Yes/No
Step 7	Apply a disposable, fluid-resistant apron	Yes/No
Step 8	Apply outer pair of non-sterile, disposable gloves worn over gown cuffs.	Yes/No
Comments:		

Part 3: Doffing Procedure

The order of doffing is important to minimise the risk of contamination during the procedure, to demonstrate competency staff must remove items in the correct order, using techniques that minimise contamination; PPE should be removed slowly and carefully in a designated doffing area.

Step	Procedure	Correct order?	Correct technique?
Step 1	Remove outer pair of non-sterile, disposable gloves: <ul style="list-style-type: none"> • Grasp the outside of the glove with the opposite gloved hand; peel off. • Hold the removed glove in gloved hand. • Slide the fingers of the un-gloved hand under the remaining glove at the wrist. • Peel the second glove off over the first glove and discard appropriately. 	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 2	Remove apron by breaking ties at neck, then back and pulling away from the body, fold into a bundle touching the inside of the apron only.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 3	Switch off the respirator hood and detach the breathing tube from the hood. Carefully remove the respirator hood by grasping the sides and pulling up an away from the face	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 4	Unbuckle the respirator waist belt.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 5	Disposable, fluid-resistant gown: <ul style="list-style-type: none"> • Unfasten or break ties. • Pull gown away from the neck and shoulders, touching the inside of the gown only. • Turn the gown inside out, fold or roll into a bundle and discard. 	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 6	Remove inner pair of non-sterile, disposable gloves	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
All PPE appropriately discarded? Yes/No			
Comments:			

Part 4: Assessment Outcome

To be completed by Assessor	
Is this member of staff competent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, provide detail on reason for failure and further training required to achieve competency in the comments section below as well as a date for re-assessment.	
Comments:	
Date of next competency assessment: / /	

Assessor name (please print):
Assessor job title, department and organisation:
Assessor signature:
Date: / /
Employee name (please print):
Employee job title, department and organisation:
Employee signature:
Date: / /

Assessment 2a: PPE for IDHC with uncontrolled bleeding, vomiting or diarrhoea e.g. Viral Haemorrhagic Fever (VHF) (FFP3 respirator)

Competency Assessment

A competent buddy will assist the HCW during this assessment; the buddy must have completed all training materials and passed assessment on competency frameworks 2a (in the role of the buddy) and 2c. The buddy will be wearing PPE appropriate to the training scenario.

Part 1: Before Donning

The staff member should demonstrate that they know to make the following preparations before donning PPE and undertaking patient care.

Is the staff member wearing scrubs and appropriate (impermeable) footwear?	Yes/No
If applicable, is the hair securely tied back off the neck and collar?	Yes/No
Have all personal items (jewellery/pens etc.) been removed?	Yes/No
Is the staff member sufficiently hydrated?	Yes/No
Has the correct PPE (brand/model/size) been selected?	Yes/No
Has the PPE been inspected for damage?	Yes/No
Has hand hygiene been performed and are any cuts or abrasions covered with a waterproof dressing?	Yes/No
Comments:	

Part 2: Donning Procedure

The order of donning is less important than the order of doffing, however, it is essential that PPE is properly adjusted so that each item fits correctly and interfaces well with other PPE items.

Step	Procedure	Correctly fitted and/or adjusted?
Step 1	Disposable, fluid-resistant coverall. Pull up lower portion of coverall first.	Yes/No
Step 2	Surgical scrubs are tucked into wellington boots and coverall legs applied over the top of wellington boots.	Yes/No
Step 3	Disposable boot covers with ties tucked into the boot cover at the back of the knee.	Yes/No
Step 4	Zip up coverall to the waist.	Yes/No
Step 5	FFP3 respirator and perform fit check.	Yes/No
Step 6	Apply inner pair of non-sterile, disposable surgical gloves.	Yes/No
Step 7	Pull on upper portion of the coverall ensuring thumb loops are utilised.	Yes/No
Step 8	Pull on hood of the coverall and zip to the neck, apply the storm flap (buddy will assist).	Yes/No

Step 9	Apply outer pair of non-sterile, surgical gloves, ensure cuffs of the coverall are covered and gloves feel secure	Yes/No
Step 10	Disposable, high-grade apron (buddy will assist).	Yes/No
Step 11	Full face visor or goggles	Yes/No
The buddy will check at this stage that the PPE ensemble is correctly fitted and/or adjusted.		
Comments:		

Part 3: Doffing Procedure

The order of doffing is important to minimise the risk of contamination during the procedure, to demonstrate competency staff must remove items in the correct order, using techniques that minimise contamination; PPE should be removed slowly and carefully in a designated doffing area.

Step	Procedure	Correct order?	Correct technique?
Step 1	The HCW will step into the designated doffing area (a large disposable plastic sheet).	Yes/No	N/A
Step 2	The buddy will check for any breaches in integrity (tears etc.) or visible contamination and will remove any visible contamination by wiping with a disinfectant containing 10,000ppm av. cl. before any PPE is removed. Any breaches in PPE integrity should be recorded.	Yes/No	N/A
Hand hygiene performed (over gloves) using ABHR? Yes/No			
Step 3	Remove apron by breaking ties at neck, then back and pulling away from the body, fold into a bundle touching the inside of the apron only.	Yes/No	Yes/No
Step 4	Remove outer pair of non-sterile, disposable gloves: <ul style="list-style-type: none"> • Grasp the outside of the glove with the opposite gloved hand; peel off. • Hold the removed glove in gloved hand. • Slide the fingers of the un-gloved hand under the remaining glove at the wrist. • Peel the second glove off over the first glove and discard appropriately 	Yes/No	Yes/No
Hand hygiene performed (over gloves) using ABHR? Yes/No			
Step 5	Remove the visor or goggles handling the straps or ties only	Yes/No	Yes/No
Hand hygiene performed (over gloves) using ABHR? Yes/No			
Step 6	Buddy loosens the storm flap and unzips the coverall.	Yes/No	Yes/No
Buddy performs hand hygiene performed (over gloves) using ABHR? Yes/No			

Step 7	Working together, the buddy and staff member take down the coverall hood and carefully remove the coverall by rolling down over the shoulders, turning it inside out as it is removed. The staff member will step out of the coverall and boots covers, keeping the wellingtons on and standing on the inside out coverall.	Yes/No	Yes/No
Hand hygiene performed (over gloves) using ABHR? Yes/No			
Step 8	Remove inner pair of gloves	Yes/No	Yes/No
Hand hygiene performed using ABHR? Yes/No			
Step 9	FFP3 respirator removed by pulling top and bottom elastics together, up and away from the face without touching the front of the respirator.	Yes/No	Yes/No
Hand hygiene performed using ABHR? Yes/No			
Step 10	Wellington boots removed using either a boot remover tool or by toeing off.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
All PPE appropriately discarded? Yes/No			
Comments:			

Part 4: Assessment Outcome

To be completed by Assessor	
Is this member of staff competent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, provide detail on reason for failure and further training required to achieve competency in the comments section below as well as a date for re-assessment.	
Comments:	
Date of next competency assessment: / /	

Assessor name (please print):
Assessor job title, department and organisation:
Assessor signature:
Date: / /
Employee name (please print):
Employee job title, department and organisation:
Employee signature:
Date: / /

Assessment 2b: PPE for IDHC with uncontrolled bleeding, vomiting or diarrhoea e.g. Viral Haemorrhagic Fever (VHF) (powered respirator)

Competency Assessment

A competent buddy will assist the HCW during this assessment; the buddy must have completed all training materials and passed assessment on competency frameworks 2b (in the role of the buddy) and 2c. The buddy will be wearing PPE appropriate to the training scenario.

Part 1: Before Donning

The staff member should demonstrate that they know to make the following preparations before donning PPE and undertaking patient care.

Is the staff member wearing scrubs and appropriate (impermeable) footwear?	Yes/No
If applicable, is the hair securely tied back off the neck and collar?	Yes/No
Have all personal items (jewellery/pens etc.) been removed?	Yes/No
Is the staff member sufficiently hydrated?	Yes/No
Has the correct PPE (brand/model/size) been selected?	Yes/No
Has the PPE been inspected for damage?	Yes/No
Has hand hygiene been performed and are any cuts or abrasions covered with a waterproof dressing?	Yes/No
Comments:	

Part 2: Donning Procedure

The order of donning is less important than the order of doffing, however, it is essential that PPE is properly adjusted so that each item fits correctly and interfaces well with other PPE items.

Step	Procedure	Correctly fitted and/or adjusted?
Step 1	Don the lower portion of the disposable, fluid-resistant coverall, surgical scrubs are tucked into wellington boots and coverall legs applied over the top of wellington boots.	Yes/No
Step 2	Apply disposable boot covers with ties tucked into the boot cover at the back of the knee.	Yes/No
Step 4	Zip up coverall to the waist.	Yes/No
Step 5	Apply inner pair of non-sterile, disposable surgical gloves.	Yes/No
Step 6	Pull on upper portion of the coverall ensuring thumb loops are utilised, zip and apply storm flaps	Yes/No
Step 7	Apply the belt-mounted respirator unit to the waist and buckle securely and comfortably.	Yes/No

Step 8	Put on the respirator hood and attach the breathing tube (buddy will assist)	Yes/No
Step 9	Switch on the respirator. Ensure the respirator hood is comfortable and secure (buddy will check and record)	Yes/No
Step 10	Apply outer pair of non-sterile, surgical gloves, ensure cuffs of the coverall are covered and gloves feel secure	Yes/No
Step 11	Disposable, high-grade apron (buddy will assist).	Yes/No
The buddy will check at this stage that the PPE ensemble is correctly fitted and/or adjusted.		
Comments:		

Part 3: Doffing Procedure

The order of doffing is important to minimise the risk of contamination during the procedure, to demonstrate competency staff must remove items in the correct order, using techniques that minimise contamination; PPE should be removed slowly and carefully in a designated doffing area.

Step	Procedure	Correct order?	Correct technique?
Step 1	The HCW will step into the designated doffing area (a large disposable plastic sheet).	Yes/No	N/A
Step 2	The buddy will check for any breaches in integrity (tears etc.) or visible contamination and will remove any visible contamination by wiping with a disinfectant containing 10,000ppm av. cl. before any PPE is removed. Any breaches in PPE integrity should be recorded.	Yes/No	N/A
Hand hygiene performed (over gloves) using ABHR? Yes/No			
Step 3	Remove apron by breaking ties at neck, then back and pulling away from the body, fold into a bundle touching the inside of the apron only.	Yes/No	Yes/No
Step 4	Remove outer pair of non-sterile, disposable gloves: <ul style="list-style-type: none"> • Grasp the outside of the glove with the opposite gloved hand; peel off. • Hold the removed glove in gloved hand. • Slide the fingers of the un-gloved hand under the remaining glove at the wrist. • Peel the second glove off over the first glove and discard appropriately 	Yes/No	Yes/No
Hand hygiene (over gloves) performed using ABHR? Yes/No			
Step 5	Buddy unbuckles respirator waist belt, leaving the unit running	Yes/No	Yes/No
Buddy performs hand hygiene (over gloves) using ABHR? Yes/No			
Step 6	Buddy loosens the storm flap and unzips the coverall.	Yes/No	Yes/No

Buddy performs hand hygiene (over gloves) using ABHR? Yes/No			
Step 7	Working together, the buddy and staff member carefully remove the coverall by rolling down over the shoulders, turning it inside out as it is removed. The staff member will step out of the coverall and boots covers, keeping the wellingtons on and standing on the inside out coverall.	Yes/No	Yes/No
Hand hygiene (over gloves) performed using ABHR? Yes/No			
	The buddy will detach the breathing tube from the hood then, working together, the buddy and staff member carefully remove the respirator hood, the staff member will lean forward and the buddy will remove the hood by holding the sides and gently pulling up and away from the staff members face.		
Buddy performs hand hygiene (over gloves) using ABHR? Yes/No			
Step 8	Remove inner pair of gloves	Yes/No	Yes/No
Hand hygiene performed using ABHR? Yes/No			
Step 10	Wellington boots removed using either a boot remover tool or by toeing off.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
All PPE appropriately discarded? Yes/No			
Comments:			

Part 4: Assessment Outcome

To be completed by Assessor	
Is this member of staff competent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, provide detail on reason for failure and further training required to achieve competency in the comments section below as well as a date for re-assessment.	
Comments:	
Date of next competency assessment: / /	

Assessor name (please print):
Assessor job title, department and organisation:
Assessor signature:
Date: / /
Employee name (please print):
Employee job title, department and organisation:

Employee signature:

Date: / /

DRAFT

Assessment 2c: PPE for IDHC with uncontrolled bleeding, vomiting or diarrhoea e.g. Viral Haemorrhagic Fever (VHF) (procedure for buddies)

Competency Assessment

Part 1: Before Donning

The staff member should demonstrate that they know to make the following preparations before donning PPE and assisting colleagues in the role of a buddy.

Is the staff member wearing scrubs?	Yes/No
If applicable, is the hair securely tied back off the neck and collar?	Yes/No
Have all personal items (jewellery/pens etc.) been removed?	Yes/No
Has the correct PPE (brand/model/size) been selected?	Yes/No
Has the PPE been inspected for damage?	Yes/No
Has hand hygiene been performed and are any cuts or abrasions covered with a waterproof dressing?	Yes/No
Comments:	

Part 2: Donning Procedure

The order of donning is less important than the order of doffing, however, it is essential that PPE is properly adjusted so that each item fits correctly and interfaces well with other PPE items.

Step	Procedure	Correctly fitted and/or adjusted?
Step 1	Apply disposable boot covers with ties tucked into the boot cover at the back of the knee.	Yes/No
Step 2	Apply disposable, fluid-resistant gown	Yes/No
Step 3	Apply fluid resistant surgical mask	Yes/No
Step 4	Apply eye/face protection (goggle or visor)	Yes/No
Step 5	Apply non-sterile, disposable gloves worn over gown cuffs	Yes/No
Comments:		

Part 3: Doffing Procedure

The order of doffing is important to minimise the risk of contamination during the procedure, to demonstrate competency staff must remove items in the correct order, using techniques that minimise contamination; PPE should be removed slowly and carefully in a designated doffing area.

Step	Procedure	Correct order?	Correct technique?
Step 1	Remove non-sterile, disposable gloves: <ul style="list-style-type: none"> • Grasp the outside of the glove with the opposite gloved hand; peel off. • Hold the removed glove in gloved hand. • Slide the fingers of the un-gloved hand under the remaining glove at the wrist. • Peel the second glove off over the first glove and discard appropriately. 	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 2	Disposable, fluid-resistant gown: <ul style="list-style-type: none"> • Unfasten or break ties. • Pull gown away from the neck and shoulders, touching the inside of the gown only. • Turn the gown inside out, fold or roll into a bundle and discard. 	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 3	Disposable boot covers: holding the top edge of the boot cover, roll down off the leg and foot, turning inside out.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 4	Eye/face protection (goggle or visor): To remove, handle by headband or earpieces and discard appropriately. If wearing an integrated visor and surgical mask follow step 5.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
Step 5	Fluid resistant surgical mask: Remove by pulling top and bottom elastics together, up and away from the face without touching the front of the mask.	Yes/No	Yes/No
Hand hygiene performed? Yes/No			
All PPE appropriately discarded? Yes/No			
Comments:			

Part 4: Assessment Outcome

To be completed by Assessor	
Is this member of staff competent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, provide detail on reason for failure and further training required to achieve competency in the comments section below as well as a date for re-assessment.	
Comments:	
Date of next competency assessment: / /	

Assessor name (please print):
Assessor job title, department and organisation:
Assessor signature:
Date: / /
Employee name (please print):
Employee job title, department and organisation:
Employee signature:
Date: / /